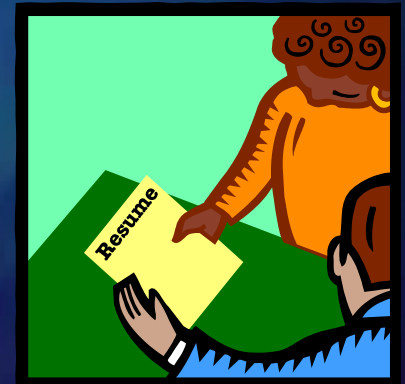


Subjective Components: Resume

- Purpose- to clearly display in synoptic form the information and experience that qualifies you for graduate study
- Use high quality, white, bond paper
- It will be reviewed for ~ 1 -2 min, so limit to 2 pages + C.V.
- Likely to be consulted again prior to interview

Resume

- Name and Contact information
- Educational Background
- Clinical Experience
- Research Experience
- Presentations and Publications
- Honors and Awards
- References
- Course Listings



Resume

- Name and Contact information
 - top center
 - include email, phone, fax
 - boldface in slightly larger type (18+pt)

Resume

- Clinical Experience

- what counts?

- Peer counseling
crisis center

- volunteer work in nursing homes

- working in nursery

- habitat for humanity

- list dates

- if supervised,

- describe & list supervisor



Resume

- **Research Experience:** short narrative accounts of research experiences
 - class projects (e.g. in lab courses)
 - independent research
 - senior/honor's thesis



Resume

- Publications and Presentations
 - papers completed (like senior thesis)
- -paper presentations
 - publications
 - list author(s), title, and presentation venue or publication outlet



Resume

- Awards and Honors
- scholarships
- recognitions or awards
- leadership positions
- Dean's or President's Honor role
- do NOT include
High School Honors



Resume

■ References

- identify three or four people to contact
- get prior approval from them to serve as references for you
- provide complete contact information
- use strategically to augment written letters of recommendation

Resume

■ Course listings

- provides opportunity to “package” yourself
- do NOT rely on transcripts to do this for you
- identify four or five clusters of courses such as foundation in psychology, research methods and statistics, clinical and personality, assessment, specialty courses, women’s issues, mental health, M & F, etc.- don’t forget to include any special topics or independent research courses- include grades, if good
- paperclip as a single page onto the back of your vita
- don’t worry about redundancy

Resume: What Not to Include

- Hobbies, pets, favorite books or movies, workshops attended, numerous extracurricular duties/activities
- consider that your resume will be reviewed for only 1-2 minutes; during that short time, what do you want the reader to see most?

- Sample Vita