

**PSY6940 Supervised Teaching  
Fall 2023**

**Class Number: 17317 (Section: 187A)**

**Instructor & Coordinator: Feihong Wang, Ph. D.**

**Zoom Class Meeting Time: Tuesdays 1:55 – 4:55pm**

**Zoom Class Meeting Place:**

<https://ufl.zoom.us/j/91574176330?pwd=QXRsa0dIRDhHVGT4NUFJL2djS29oUT09>

Meeting ID: 915 7417 6330

Passcode: 044345

**Zoom Office Hour:**

Tuesdays 11am-12pm or by appointment (in-person or zoom)

<https://ufl.zoom.us/j/99973995198?pwd=S2JKcTBmRVdQYWVMV2JSZEILQ1dNdz09>

Meeting ID: 999 7399 5198 passcode: 905581

**Email: [feihongw@ufl.edu](mailto:feihongw@ufl.edu)**

*\*The best way to contact me is via CANVAS messenger or the email above. Please allow 24 hrs. to respond to your emails during the weekdays. Emails sent on the weekend will be responded during the following weekdays. Please include topic of interest in the subject line for easy track of communication.*

### **Live Session Recoding Statement**

Our class sessions may be audio-visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate verbally are agreeing to have their voices recorded.

If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared.

As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

### **Course Objectives**

This course provides supervision, instruction, facilitation of graduate instructors' teaching of undergraduate General Psychology course via experiential learning/teaching activities. This course also supports the professional development of graduate instructors via discussion and assignments for future teaching endeavors.

## Expectations

You are expected to actively participate in the course activities with professionalism, open-mindedness, and mutual respect.

## Students with Special Needs

If you are a graduate instructor with a disability and would like to request disability-related accommodations, you are encouraged to contact the Disability Resource Center as early in the semester as possible. The Disability Resource Center is located in 001 Building 0020 (Reid Hall). Their phone number is 392-8565. If you have a documented disability you must contact me immediately so accommodation can be made from that point on.

## Sexual Harassment & Disclosures of Sexual Violence

Sexual Harassment is not tolerated in this class, in the Department of Psychology, or at the University of Florida. Sexual harassment includes: the inappropriate introduction of sexual activities or comments in a situation where sex would otherwise be irrelevant. Sexual harassment is a form of sex discrimination and a violation of state and federal laws as well as of the policies and regulations of the university. All UF employees and students must adhere to UF's sexual harassment policy which can be found here: <https://hr.ufl.edu/forms-policies/policies-managers/sexual-harassment/>. Please review this policy and contact a university official if you have any questions about the policy.

As mandatory reporters, university employees (e.g., administrators, managers, supervisors, faculty, teaching assistants, staff) are required to report knowledge of sexual harassment to UF's Title IX coordinator. Title IX violation includes sexual harassment, sexual assault, stalking, domestic/intimate partner violence, etc. For assistance or to inform Title IX any incident(s) that may constitute a Title IX violation, please complete the Title IX Information Form here: <https://titleix.ufl.edu/title-ix-reporting-form/>, or email [inform@titleix.ufl.edu](mailto:inform@titleix.ufl.edu), or call 352-273-1094.

**Academic Conduct:** UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor in this class.

## Course Policies

**Attendance:** Attendance will not be taken. However there are critical assignments that require your regular attendance in class.

**Make-up:** There will not be assignment make-up opportunities unless there is an acceptable reason with evidence that is aligned with the UF absence policy (e.g., illness, serious family emergency, special curricular requirements, religious holidays, etc.). See the UF policy guidance on absences and make-up activities here: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext>. Approved Make-up assignments should be completed within one week of the original assignment due date.

## Course Requirements

This course is meant to be a support for the 1<sup>st</sup> time instructors teaching PSY2012 in honing their teaching skills, expanding their pedagogical and content knowledge, and dealing with varied teaching tasks. As such, it is an S/U course. Students are required to participate in all the following activities to receive a final satisfactory grade. Excuses will be accepted as needed.

- **Participate in item development and finalization for each chapter (1=S; 0=U)**

Writing good test items is a crucial skill for instructors. We will review basics on how to write good test items and put them into practice. There are 15 chapters in total. For the most of the weeks, GIs will come together to write test items (2 items or so per chapter), revise and finalize items in class. These items, together with some items from previous cohorts, will become question banks for the textbook chapters that GIs can use for their own quizzes. Some items may also be selected for midterm or last exams. Items should not be redundant. This means, if one GI already has posted an item on a concept from a section of the chapter, please write your item from another section or on another concept. Each section of the chapter should be covered by the test items unless otherwise notified. Therefore, post your items earlier than later!

- **Participate in pedagogical discussions (1=S; 0=U)**

Pedagogical discussion in this sense refers to topical discussion as planned or informal free communications about

- a. muddiest points in the textbook content,
- b. struggles and triumphs in lecture presentation, classroom management, interaction with students, etc.
- c. Issue resolution discussion (e.g., parents wants to meet to discuss student's performance, student pleading for make-up, honorlock issues, etc.)
- d. other topics as needed

As the 1<sup>st</sup> time GIs, everything is new and this is the activity designed to support GIs' teaching efforts. Each GI will take turn to lead the sharing and other GIs and I will provide feedback, recommendations, etc.

- **Participate in data tracking (1=S; 0=U)**

The Psychology Department expect the coordinated general psychology program to be a rigorous program with each section in the coordinated general psychology program to have **20-30% of final A (90% and up)** by the end of the semester. To meet this departmental expectation, we track basically each section quiz and exam performance to help adjust as needed. Data tracking report will be posted at 6 occasions: post Post Quiz 1, Post Quiz 2, Post Mid-term, Post Quiz 3, Post Quiz 4, Post Last exam.

- **Lecture demonstration (1=S; 0=U)**

I will observe each GI's classroom teaching (either live or recorded) and provide feedback on teaching. Graduate instructors will upload the lecture PPT as well as the self-rating form on teaching. I will attend the live or recorded class meeting, review the PPT, rate the lecture, and meet with the GI with specific feedback. See CANVAS for assignment details. Each GI needs to be observed once. Secondary lecture demonstration with feedback is upon request.

- **Writing Assignment Completion (1=S; 0=U)**

For GIs with more than one writing assignment, drafts of the additional writing assignments need to be submitted via bootcamp training site and be revised and finalized following the specified due time as listed in the class schedule table below.

## Required Material

**Author:** Lilienfeld, Lynn, Namy

**Title:** Psychology: From Inquiry to Understanding, 5th edition

**ISBN:** UF ALL ACCESS

Note that we will use this textbook for test item development and some of the pedagogical discussion.

## Tentative Class Schedule

Week	Meeting Dates	Topics	Quiz/Exam Administration	Assignments
1	8/29	Orientation about the Coordinated Program and department regulations Pedagogical discussion: Assessment Chapter 1 Question Item Development & Finalization		
2	9/5	Touch Base Pedagogical discussion: Guest Speaker@2pm: Jamie Newland		<b>2<sup>nd</sup> writing assignment</b>

		Talk Topic: On the Psychology One Conference Chapter 2 - 3 Question Item Development & Finalization		<b>draft due in class Test Bank for Quiz 1 ready by 9/6 Friday</b>
3	9/12	Touch Base Pedagogical Discussion: Guest Speaker @2pm: Dr. Vivian Gonsalves, winner of the 2022 Exemplary Online Award in Student Engagement from the UF Center for Teaching Excellence Talk Topic TBD  Chapter 4-5 Question Item Development & Finalization	<b>First Quiz 1: 9/11</b>	
4	9/19	Touch Base Pedagogical discussion: Guest Speaker@2pm: Dr. Crystal Marull, Winner of the 2023 Online Educator of the Year from the UF Center for Teaching Excellence Talk Topic TBD Chapter 6-7 Question Item Development & Finalization		<b>2<sup>nd</sup> revised version due in class Test Bank for Quiz 2 ready by 9/20</b>
5	9/26	Touch Base Pedagogical discussion: Round Table Discussion on Teaching about Intelligence and Increasing DEI	<b>First Quiz 2: 9/27</b>	
6	10/3	Touch Base Pedagogical discussion: Chapter 8-9 Question Item Review Mid-term Prep. Touch-base		
7	10/10	Catch-up Or Break! 10/11 Wednesday Midterm@8:20pm @NPB 1001		
8	10/17	Touch Base Pedagogical discussion: Midterm Discussion Chapter 10-11 Question Item Review		<b>Test Bank for Quiz 3 ready by 10/18</b>
9	10/24	Touch Base Pedagogical discussion: Chapter 12-13 Question Item Review	<b>First Quiz 3: 10/27</b>	

10	10/31	Touch Base Pedagogical discussion: Chapter 14 Question Item Review		<b>Test Bank for Quiz 4 ready by 11/1</b>
11	11/7	Touch Base Pedagogical discussion: Chapter 15 Question Item Review		
12	11/14	Catch up Or Break!	<b>First Quiz 4: 11/16</b>	
13	11/21	No Class Meeting Individual meeting upon request		
14	11/28	No Class Meeting Individual meeting upon request		
15	12/5	<b>No Class Meeting</b> <b>Last exam on 12/5 or 12/6</b> <b>Wrap-up/Celebration Meeting TBD</b> <b>&amp; Teaching Goals Inventory assessment:</b> <a href="https://tgi.its.uiowa.edu/">https://tgi.its.uiowa.edu/</a>	<b>Last Exam Week</b>	

### Online Evaluation Process

“Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.”

While this course does not have an GatorEvals option given its unique nature, we do have an end-of-semester feedback survey for you to provide suggestions and feedback to further enhance the design and delivery of this course.

### Campus Resources

#### Health and Wellness

U Matter, We Care: If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

#### Teaching

UF Teaching for Excellence: <http://teach.ufl.edu>