

Section JG78

Class meeting time: Mondays 12:50 pm – 3:50 pm (Periods 6-8)

Instructor: Lori Knackstedt, PhD

Instructor email: knack@ufl.edu

Instructor office location: Psychology Bldg. 322; tel: 3-2185

Instructor office hours: Friday 12-2 pm

Course goals: The goals of this course are to prepare current BCN PhD students for the process of finding and applying for academic positions. Some material will also cover non-academic jobs for BCN PhD's.

Topics to be covered:

- How to search for post-PhD positions (including post-doctoral positions)
- The components of a typical job application packet
- The "job talk"
- Types of academic positions
- The interview process for post-doc and faculty positions
- How to negotiate a salary and start-up package
- The basics of NIH and NSF funding

Optional Assignments:

Students will learn how to write the five components of academic job packets. Students will be encouraged to turn in each of these components for written feedback.

- Cover letter (1 page)
- CV (1-3 pages)
- Teaching statement (1-2 pages)
- Research statement (1-2 pages)

Grading:

This course is graded using the US/S scale. US will be given if students do not attend 75% or more of class meetings and engage with course material.

Please see this website for additional UF policies (including accommodations for disabled students, absences, and resources):

<https://syllabus.ufl.edu/syllabus-policy/uf-syllabus-policy-links/>

Course Schedule (see next page)

Date	Topic	Optional Assignment
8/25	Introduction to the course; Types of academic jobs and payscales	
9/1	Holiday - No class	
9/8	Finding post-doc positions; how to succeed in a post-doc; post-doc funding	Identify positions to apply to
9/15	Finding faculty jobs; the application process	
9/22	Tailoring your Cover Letter to your job of interest	Cover Letter
9/29	The Research Statement	Research Statement
10/6	Funding your science: types of grant applications, submission process	
10/13	The science of discrimination: bias in review of grants, papers and teaching	
10/20	CV workshop	CV
10/27	The Teaching Statement	Teaching Statement
11/3	The Job Interview (post-doc, faculty, non-academic positions)	
11/10	Alternatives to Academic Careers - Finding them and applying to them	
11/17	Negotiating a start up package and salary	
11/24	No class - Thanksgiving week	
12/1	Wrap Up	