

**SCHEDULE OF PAYDAYS AND CRITICAL DATES  
FISCAL YEAR 2017-2018**

| Pay      | Pay      | Time Entry      |                 |                 |     | UF's Holiday Observance                                    |
|----------|----------|-----------------|-----------------|-----------------|-----|--|
| Period   | Period   | Deadline        | Time & Labor    |                 |     | 2017 - 2018  |
| Begins   | Ends     | 4:00PM          | Closes          | Payday          |     |  |
| 06/30/17 | 07/13/17 | 07/10/17        | 07/13/17        | 07/21/17        |     | Independence Day, Tuesday, July 4                          |
| 07/14/17 | 07/27/17 | 07/24/17        | 07/27/17        | 08/04/17        |     |  |
| 07/28/17 | 08/10/17 | 08/07/17        | 08/10/17        | 08/18/17        |     |  |
| 08/11/17 | 08/24/17 | 08/21/17        | 08/24/17        | 09/01/17        | (1) |  |
| 08/25/17 | 09/07/17 | 08/31/17        | 09/07/17        | 09/15/17        |     | Labor Day, Monday, September 4                             |
| 09/08/17 | 09/21/17 | 09/18/17        | 09/21/17        | 09/29/17        | (3) |  |
| 09/22/17 | 10/05/17 | <b>09/28/17</b> | <b>10/04/17</b> | 10/13/17        |     | UF Homecoming, Friday, October 6                           |
| 10/06/17 | 10/19/17 | 10/16/17        | 10/19/17        | 10/27/17        |     |  |
| 10/20/17 | 11/02/17 | 10/30/17        | 11/02/17        | <b>11/09/17</b> |     |  |
| 11/03/17 | 11/16/17 | <b>11/09/17</b> | <b>11/14/17</b> | <b>11/22/17</b> |     | Veterans Day, Friday, November 10                          |
| 11/17/17 | 11/30/17 | 11/23/17        | 11/30/17        | 12/08/17        |     | Thanksgiving Day,<br>Thurs, November 23 & Fri, November 24 |
| 12/01/17 | 12/14/17 | <b>12/04/17</b> | <b>12/07/17</b> | 12/22/17        |     |  |
| 12/15/17 | 12/28/17 | <b>12/13/17</b> | <b>12/19/17</b> | 01/05/18        |     | Christmas Day, Monday, December 25                         |
| 12/29/17 | 01/11/18 | 01/08/18        | 01/11/18        | 01/19/18        |     | New Year 's Day, Monday, January 1                         |
| 01/12/18 | 01/25/18 | 01/22/18        | 01/25/18        | 02/02/18        | (4) | Martin Luther King, Jr's Birthday,<br>Monday Jan 15        |
| 01/26/18 | 02/08/18 | 02/04/17        | 02/08/18        | 02/16/18        |     |  |
| 02/09/18 | 02/22/18 | 02/18/18        | 02/22/18        | 03/02/18        |     |  |
| 02/23/18 | 03/08/18 | 03/05/18        | 03/08/18        | 03/16/18        |     |  |
| 03/09/18 | 03/22/18 | 03/18/18        | 03/22/18        | 03/30/18        | (3) |  |
| 03/23/18 | 04/05/18 | 04/02/18        | 04/05/18        | 04/13/18        |     |  |
| 04/06/18 | 04/19/18 | 04/16/18        | 04/19/18        | 04/27/18        | (2) |  |
| 04/20/18 | 05/03/18 | 4/30/18         | 05/03/18        | 05/11/18        | (5) |  |
| 05/04/18 | 05/17/18 | 05/14/18        | 05/17/18        | 05/25/18        |     |  |
| 05/18/18 | 05/31/18 | 05/28/1/        | 05/31/18        | 06/08/18        |     | Memorial Day, Monday, May 28                               |
| 06/01/18 | 06/14/18 | 06/14/18        | 06/14/18        | 06/22/18        |     |  |
| 06/15/18 | 06/28/18 | 06/25/1/        | 06/28/18        | 07/06/18        |     |  |
| 06/29/18 | 07/12/18 | 07/09/18        | 07/12/18        | 07/20/18        |     | Independence Day, Wednesday, July 4                        |

**Bold type** indicates accelerated payroll schedule due to holiday observances.

- (1) Begins the 16 bi-weekly fringe benefit deductions.
- (2) Last pay period of the 16 bi-weekly fringe benefit deductions.
- (3) Third (3rd) pay day of the month. There will be limited deductions taken.
- (4) Begins the double deductions for 9 and 10 month employees.
- (5) Last pay period of the double deductions for 9 and 10 month employees.

\* **Human Resource** supporting documents for changes that affect the next payday must be submitted to the appropriate Human Resource department (Student Employment, Academic Personnel, Recruitment & Staffing) by 5:00pm.

**2017-2018 Academic Year**

**Number of Pay Periods**

|             |                     |     |
|-------------|---------------------|-----|
| Fall 2017   | 08/16/17 - 12/31/17 | 9.8 |
| Spring 2018 | 01/01/18 - 05/15/18 | 9.7 |