

**Meeting:** Psychology Quantitative Methods Search Committee, University of Florida

**Time:** Tuesday, September 25, 2018, 5:10–6:00 p.m.

**Location:** Psychology Building 098, University of Florida

**Attending:** Gregory Webster, Search Committee Member (Chair)  
Natalie Ebner, Search Committee Member (Psychology)  
Dorothy Espelage, Search Committee Member (Psychology)  
Katerina Marcoulides, Search Committee Member (External)  
Val Wongsomboon, Search Committee Member (Student)  
Julie Graber, Chair, Department of Psychology  
Andreas Keil, Equity Advisor, Diversity Committee, UF CLAS

- Department Chair (Graber) charged the committee with its duties, responsibilities
- Ad being processed for approval by Human Resources (HR) and/or Dean's Office
- Psych. Dept. HR Manager (David Fowler) will facilitate activating Interfolio website
- Equity Advisor (Keil) briefed committee on importance of diversity; three key points:
  - Be creative in placing the ad; seek broad and diverse audiences
  - Use standardized questions and discussion points in all interviews
  - Be as warm and welcoming as possible to all candidates; sell them on UF
- Diversity discussion: Consensus on using requested diversity statement in ratings
- Ad discussion:
  - Sentence added to ad to make clear that research orientation is open
  - Search Chair (Webster) to make initial listing of places to advertise the position and solicit additional suggestions from committee via e-mail
- Future meetings: Search Chair (Webster) will send out Doodle polls
- Discussion of shifting job talk time to mornings: Some consensus on exploring this
- Discussion of “chalk talk” or grant pitch to open candidates' group faculty meetings