

**Meeting:** Counseling Psychology Clinical Assistant Professor Search Committee,  
Department of Psychology, University of Florida

**Time:** 11/7/2018, 3:00 – 4:30

**Location:** Psychology Building 375, University of Florida

**Attending:**

Laurie Mintz, Search Committee Member (Chair)

Ryan Duffy, Search Committee Member

Timothy Volmer, Search Committee Member

Victoria McNeil Search Committee Member (Student)

- Ad was approved to be sent to Julie Graber, Psychology Dept. Chairperson
- Procedure and timeline for reviewing files and conducting phone interviews was established, including finalizing file rating sheet and interview questions to be posed to candidates by phone
- Potential dates for in-person interviews were established
- Next meeting was set